

Information Matters™

Information Governance is...

"The legal, regulatory and corporate control and management of information resources and products (data, information and knowledge) through the use of standards and policies."

Information Governance

Our services Information Matters™ is a trusted supplier of information governance services to organisations throughout the public and private sectors. Our expertise has enabled clients to significantly improve information security controls and records management practices, in order to comply with the highly regulated environments in which they operate.

We have a strong track record in delivering information governance improvements and can select and implement the appropriate techniques needed to address your specific requirements. We have a thorough knowledge of current legislation, standards and guidelines and can work in partnership with you to ensure that all areas of your organisation comply with these complex requirements.

Information Matters™ provide a wide range of support services and toolkits to help transform your approach to information governance and ensure that your internal standards, policies and controls are fit-for-purpose and compliant with government guidelines, national and international standards and relevant legislation (such as the Data Protection Act and the Freedom of Information Act).

In order to ensure accountability and compliance, we can help communicate and promote your internal policies and standards. We have a pool of experienced professionals on-hand to train your staff to understand and put in practice what is required of them.

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Information Matters™ can provide:

- information governance advice and support
- specialist support for standards and policy development
- electronic document and records management expertise
- information legislation specialism
- E-learning tools and solutions
- toolkits for transformation
- information auditors
- experienced trainers and accompanying training resources.

Our experience Our experience in implementing and advising on information governance has been used as a catalyst by many organisations to reduce risk and deliver real improvements in the value of services they provide to their customers. Information Matters™ can assess your current information governance capabilities on a case by case, department by department or organisation wide basis, and can identify solutions to mitigate the risks involved and improve overall performance and efficiency, and ensure compliance in the process.

The Benefits

- reduced risk of personal data loss
- real improvements in the value of services to customers
- increased compliance with the information rights agenda
- better decision making
- improved consistency
- enhanced efficiency
- better management of risk.

"Information Matters™ has provided excellent services on all matters relating to information governance. They consistently exceeded expectations and provided experience and knowledge of national and international best practice. We will continue to use Information Matters™ as they represent superb value for money."

**Robin Smith, Information Manager,
Nottinghamshire County Council**

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